

**Amendment in purchase of
Laptops in Government offices**

Government of Gujarat,
Science & Technology Department,
Circular No. COS/2004/339-DST,
Sachivalaya, Gandhinagar.
Date: 30 January, 2009

Read:-

1. Department of Science & Technology Circular of even number dated 24.03.2004, and dated 25.03.2004.

Circular :-

As a part of e-Governance initiative and to have effective, efficiency and transparent administrative system, officers of the rank of Secretary and above in the Secretariat Departments have been extended the facility of Laptop vide Circular dated 24/03/2004 & 25/03/2004.

2. Government has received proposals from various Departments for providing Laptops to their higher officers in the rank of Secretary and other Heads of the Department.
3. After careful consideration and for accelerating the process of adoption of e-Governance in the State, it has been decided by the Government to extend the facility of Laptops to the officers who are Super-time Scale officers in the pay scale of Rs.18,400-500-22400 and above or are Heads of Department (in the Pay Scale of Rs.12,000-375-16500 and above) declared under the provision of Rule-9(34) of Gujarat Civil Services Rules-2002, Finance Department. More over, Laptop shall be the asset of the respective office and should be taken on the Asset /Dad stock Register of the respective office/departments.
4. Laptop shall be procured within the price ceiling of Rs.50000/- and from the budget provision of the respective department/office and it will be purchased as per the rate list circulated by Gujarat Informatics Ltd. only.
5. The insurance of the laptop will be obtained by the respective department/office.
6. This issues with the concurrence of Finance Department vide their note dated 22/09/2008 on this Department's file of even number.

By order and in the name of Governor of Gujarat,



(Mukesh Ved)

Deputy Secretary (IT),
Science & Technology Department

To,

- The Secretary to the Governor, Raj Bhavan, Gandhinagar.
- The Principal Secretary to the Chief Minister, Sachivalaya, Gandhinagar.
- The Personal Secretaries to all Ministers, Sachivalaya, Gandhinagar.
- The Personal Secretary to the Leader of Opposition party in Gujarat Legislative Assembly, Gandhinagar.
- All Secretariat Departments
- The Secretary, Gujarat Vigilance Commission, Gandhinagar.
- The Secretary, Gujarat Public Service Commission, Ahmedabad
- The Secretary, Gujarat Legislature Secretariat, Gandhinagar
- The Registrar, Gujarat High Court, Ahmedabad
- The Secretary, Gujarat Civil Services Tribunal, Gandhinagar
- The Accountant General, (A.& E.) Gujarat, Post Box No.220, Rajkot.
- The Accountant General, (A.& E.) Gujarat, Ahmedabad Branch, Ahmedabad.
- The Accountant General, (Audit)-1, Gujarat, M.S. Bldg., Ahmedabad.
- The Director of Accounts & Treasuries, Dr. Jivaraj Mehta Bhavan, Gandhinagar.
- The Pay & Account Officer, Dr. Jivaraj Mehta Bhavan, Gandhinagar.
- The Resident Audit Officer, Dr. Jivaraj Mehta Bhavan, Gandhinagar.
- The Treasury Officer, Office of the Treasury Officer, Sector-11, Gandhinagar.
- Web Center, Sachivalaya, Gandhinagar.....for placing it on the website.
- Branch Select File.
- Dy. S.O. Select File.